

Application for Release

Please read the Skills Institute Australia policy on cancelling enrolments before completing this form. This policy is available on our website from the 'Downloads' page.

Name			
DOB		Student number	
Phone			
Email			

Enrolment details

Please give details about the course you are CURRENTLY studying.

Course			
Start date		End date	

Please give details about any FUTURE enrolments you have.

Course			
Start date		End date	
Course			
Start date		End date	
Course			
Start date		End date	

About your release

What is the main reason why you want Skills Institute Australia to release you from your enrolment? Select ONE only and write its number in the space provided	
1. Compassionate or compelling circumstances. 2. An appeal on another matter. 3. Your reasonable expectations about the course are not being met. 4. SIA has failed to deliver the course specified in your Letter of Offer. 5. Other	No.
Explanation. Please provide details here	

List the supporting documentation you are providing. Note that a release will NOT be provided without supporting evidence.

Are your fees up to date? Note that a release will NOT be provided if there are outstanding fees.

Yes | No

Your declaration

I declare that the information in this document is true and correct. I take full responsibility for this decision and understand that Skills Institute Australia will inform the relevant Australian government departments of my decision to change my enrolment. I am aware that I must notify the DHA as a matter of urgency regarding any change to my visa.

Signature	Date

SKILLS INSTITUTE AUSTRALIA OFFICE USE ONLY

Fees up-to-date?	Y N	Notes	
Supporting documents	Verified: Y N	Sufficient: Y N	
Comments			
Compliance officer	Name	Signed	Date
Approved	Y N		
Approved by name	Position	Signed	Date