



Application for Enrolment – International Students

OFFICE USE ONLY	Please ensure all information has been supplied. Scan and attach this form to the student's records.	
Received by	Name	Date
Authorised by	Name	Date
Letter of Offer sent	<input type="checkbox"/> YES <input type="checkbox"/> NO Name	Date
Notes		

Please complete this form in ENGLISH, using BLOCK LETTERS and BLACK ink, attaching additional information if required.

Personal details

Family name:	First name:	Preferred name:
Date of birth: day month year	Gender: <input type="checkbox"/> Male <input type="checkbox"/> Female	Disability <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please specify:
Country of birth:	Passport country:	Passport No:
First language:	Are you in Australia now?	<input type="checkbox"/> Yes <input type="checkbox"/> No
What is your residence/ visa status? <input type="checkbox"/> Australian citizen or resident <input type="checkbox"/> Student visa	<input type="checkbox"/> Working visa <input type="checkbox"/> Tourist visa <input type="checkbox"/> Other	Visa expiry date:
What is your English level? <input type="checkbox"/> English is my first language <input type="checkbox"/> I have IELTS 5.5 or above. Date of IELTS test		Did you finish high school? <input type="checkbox"/> Yes, in Australia. Year
<input type="checkbox"/> I have studied in English to obtain a qualification in Australia. Details		<input type="checkbox"/> Yes, in my country. Year
<input type="checkbox"/> None of the above		<input type="checkbox"/> No / Other:
<input type="checkbox"/> Other English qualification or level:		
Do you need airport pickup? <input type="checkbox"/> No <input type="checkbox"/> Yes, at this Airport:	Were you referred by someone? <input type="checkbox"/> No <input type="checkbox"/> Yes, a friend / another student <input type="checkbox"/> Yes, an agent	If yes, please give details
Are you already studying in Australia? <input type="checkbox"/> No <input type="checkbox"/> Yes	If yes, please give details	Do you need assistance with accommodation? <input type="checkbox"/> No <input type="checkbox"/> Yes
Do you have Overseas Student Health Cover (OSHC)? <input type="checkbox"/> Yes <input type="checkbox"/> No	If yes: Provider name Policy No Expiry date	Do you need assistance with OSHC? <input type="checkbox"/> No <input type="checkbox"/> Yes

Contact details

Address:	Postcode:
Postal address (if different from above):	Postcode:
Email address:	Mobile:
Any other contact details:	

Next of kin/ emergency contact details (friend/ spouse/ parent/ agent etc)

Name:	Relationship to you:
Email:	Phone:
You must enter an email or a phone number or both	
Address:	Postcode:



Please select the courses you would like to study

Code	Course and CRICOS code	Duration	Code	Course and CRICOS code	Duration
Business courses					
<input type="checkbox"/> BSB40515	Certificate IV in Business Administration (087049G)	26 wks	<input type="checkbox"/> BSB52415	Diploma of Marketing & Communication (092736J)	52 wks
<input type="checkbox"/> BSB50215	Diploma of Business (087273M)	26 wks	<input type="checkbox"/> BSB61315	Advanced Diploma of Marketing & Communication (092737G)	52 wks
<input type="checkbox"/> BSB60215	Advanced Diploma of Business (087532G)	52 wks	<input type="checkbox"/> BSB51415	Diploma of Project Management (087453G)	52 wks
<input type="checkbox"/> BSB42415	Certificate IV in Marketing & Communication (092735K)	26 wks	<input type="checkbox"/> BSB61215	Advanced Diploma of Program Management (091768J)	52 wks
Hospitality and cookery courses					
<input type="checkbox"/> SIT40516	Certificate IV in Commercial Cookery (092738G)	70 wks	<input type="checkbox"/> SIT50416	Diploma of Hospitality Management (091072G)	62 wks
<input type="checkbox"/> SIT60316	Advanced Diploma of Hospitality Management (096674G)	96 wks			
Automotive, Health Industry and English courses					
<input type="checkbox"/> AUR30616	Certificate III in Light Vehicle Automotive Technology (093322A)	52 wks	<input type="checkbox"/> AUR40816	Cert IV in Automotive Mechanical Overhauling (093324K)	26 wks
<input type="checkbox"/> AUR31516	Certificate III in Automotive Diesel Engine Technology (093323M)	52 wks	<input type="checkbox"/> AUR50216	Diploma of Automotive Technology (095324E)	26 wks
<input type="checkbox"/> HLT52015	Diploma of Remedial Massage (090576C)	52 wks	<input type="checkbox"/> 22316VIC	Advanced Diploma of Myotherapy (096816K)	52 wks
<input type="checkbox"/> ENG0317	Comprehensive English (095325D)	5-104 wks			

First course:	Course commencement date:
Preferred study location: <input type="checkbox"/> Slacks Creek (except ENG0317)	<input type="checkbox"/> Toowoomba (BSB50215, BSB60215 and ENG0317 only)

Important information

'Information is collected on this form and during your enrolment in order to meet our obligations under the ESOS Act and the National Code 2007; to ensure student compliance with the conditions of your visa and your obligations under Australian immigration laws generally. The authority to collect this information is contained in the Education Services for Overseas Students Act 2000, the Education Services for Overseas Students Regulations 2001 and the National Code of Practice for Registration Authorities and Providers of Education and Training to Overseas Students 2007. Information collected about you on this form and during your enrolment can be provided, in certain circumstances, to the Australian Government and designated authorities and, if relevant, the Tuition Assurance Scheme and the ESOS Assurance Fund Manager. In other instances information collected on this form or during your enrolment can be disclosed without your consent where authorised or required by law'.

No money is to be paid with this 'application for enrolment' form. Students can access our website for a copy of our comprehensive 'international student handbook', current course information and details about studying with Skills Institute Australia

If your enrolment is accepted we will send you a detailed 'letter of offer' with a section for you to complete and return with your deposit - if paying offshore by bank transfer or direct debit a signed electronic copy of the 'acceptance of offer' must be sent immediately via email/ fax, followed by the original form. No payment/enrolment can be processed, until a signed 'acceptance of offer' form is received.

Student declaration I accept the course fees and durations as specified on the official SIA website I agree to pay all the course fees by the due dates given me I understand that it is my responsibility to apply for course credit if I wish to do so I agree to notify Skills Institute Australia if I change my address or contact details I understand that I can only work 40 hours per fortnight during school study periods I understand that I must attend full-time study or my visa may be affected	I understand that I must stay with Skills Institute Australia for 6 months I understand that I must maintain Health Cover while in Australia I agree to abide by the conditions of my visa at all times I accept the rights and responsibilities outlined in the Student Handbook available on the SIA website I accept the Refund Policy available on the SIA website I declare that the information in this application is true and correct	Name of applicant Signature Date Please attach these documents: <input type="checkbox"/> Copy of passport/ identity document <input type="checkbox"/> Copy of OSHC <input type="checkbox"/> Copy of previous qualifications <input type="checkbox"/> Copy of IELTS result
		Other comments